

**Gargunnock Community Trust Directors Meeting
Thursday 21st February 2013**

Present

Douglas Coupethwaite, Jane Bain, Douglas Johnston, Anne Dando, Steve Willett, Marilyn Willet, Gilly Bruce, Elizabeth Mansion, Mike Pizey, Stuart Ogg, Jackie Campbell, Geoff Peart, John Craigen, Edmond Mansion

Apologies

Iain Gulland

Minutes of previous meeting

Approved

Actions

All dealt with or covered by agenda items.

Company Secretary Report

Nothing new to report

It was noted that the accounts had not been received from accountant.

Action: John C to e-mail accountant

Finance Report

Mike issued an updated finance statement as below:

**Gargunnock Community
Trust Ltd**

Financial Report

21 February 2013

<u>Main Account</u>		<u>Notes</u>
Opening Balance 01/07/2012	£10,63 9	1) Just Giving costs £18/ month
Income to date	£8,803	2) £8,000 transferred to Project account
Expenditure to date	<u>£8,742</u>	
Current Balance	£10,70 0	

<u>Project Account</u>		<u>Notes</u>
Opening Balance 01/07/2012	£26,47 3	1) £130 received from INEOS

Income to date	£296,060	2) £53,295 LEADER payment received
Expenditure to date	<u>£320,178</u>	3) £57,844 Colorado Construction invoice paid
Current Balance	£2,355	4) £2,100 received from GCC Mgt Committee
		5) Dishwasher (£924) and cooker (£919) purchased
		6) £8500 professional fees paid
		7) Balance excludes 2nd CCF payment & Awards for All grants

Community Centre Account

Notes

Opening Balance 01/07/2012	£6,733	1) Q4 Invoices issued
Income to date	£5,727	2) £1,472 Electricity bill paid
Expenditure to date	<u>£7,954</u>	
Current Balance	£4,506	

Other Matters of note

1) Q4 VAT account submitted - £17,951 rebate due

2) 2011/12 accounts given to Steve Beck for Examination

Community Centre update

Douglas J noted that the People and Communities funding had been approved. He explained that it had to be committed before end of March 2013. Discussions on-going with architect regarding the installation of a bio-mass boiler for heating, erection of fencing and extending the store at the back of the Centre as phase 3 of the project.

Action: cleaning party to sort out store arranged for Sunday 3 March between 10am and 2.00pm.

Feedback on letting policy received and incorporated in updated version.

After discussion it was agreed that the new prices would be introduced from 1 July 2013 which will give users time to plan for increases. It was noted that Anne had been able to collate costs of letting other community centres and those being proposed were very reasonable by comparison.

Action: New prices to be introduced from 1 July 2013 onwards

It was agreed that users will need to work together regarding the use of the kitchen

Discussion focused on how to use storage and it was agreed that consultations with all users would help define how best to use the available space.

It was emphasised that the letting policy needed to ensure that users of the Centre should be encouraged to be respectful of the other users re: noise levels

All letting conditions will be displayed inside the Centre. Booking forms will serve as invoice for lettings.

Action: Douglas J will produce a diagram showing each room and its contents including Health and safety information

Action: further consideration as to how Management Committee will operate so that users are involved, constitution may require updating.

May need to review insurance position re: Trust and Management Committee.

Community Centre Opening

Jane making all the arrangements and she will notify everyone of their roles.

Invitations sent to key people with invitation to the community being included in next edition of the Bugle.

Details of plaque agreed.

Newsletter

Next edition to be published next week.

Glebe Land

No update

Windfarm update

No further information

AOB

Next Meeting

Thursday 25th April 8.00pm Community Centre