

**Gargunock Community Trust Directors Meeting
Thursday 5th December 2013**

Present

Douglas Coupethwaite, Jackie Campbell, Anne Dando, Steve Willett, Mike Pizey, Douglas Johnston, Gilly Bruce, Marilyn Willet

Apologies

Iain Gulland, Jane Bain, Edmond Mansion, Elizabeth Mansion, Stuart Ogg, Geoff Peart

Minutes of previous meeting

Approved

Company Secretary Report

Jane has updated details with companies house to reflect the changes. Gilly and Jane have updated signatories, adding Jane as company secretary and Gilly as treasurer, unfortunately the bank has misplaced the forms.

Action: Mike to pass on previous complaints letter to bank from Trust to Gilly when this has happened in the past

Finance Report

Gargunock Community Trust Ltd

**Financial Report
05 December 2013**

<u>Main Account</u>		<u>Notes</u>
Opening Balance 01/07/2013	£6,169	1) £200 HMRC Late penalty notice not paid
Income to date	£326	2)
Expenditure to date	<u>£326</u>	3)
Current Balance	£6,169	

<u>Project Account</u>		<u>Notes</u>
Opening Balance 01/07/2013	£33,108	1)
Income to date	£34	2)
Expenditure to date	<u>£8,310</u>	3)
Current Balance	£24,831	4)

<u>Community Centre Account</u>		<u>Notes</u>
Opening Balance 01/07/2013	£3,916	1)
Income to date	£3,700	2)
Expenditure to date	<u>£3,880</u>	3)
Current Balance	£3,736	4)

Other Matters of note

- 1)
- 2)

The Finance report was presented. £200 late penalty notice still not paid, we are due another penalty if account is not submitted by end of December 2013. Douglas J spoke with Ann Knox and had an agreement in place that Ann would be working with Douglas to make sure this did not happen. Douglas would contact Ann for an update but was confident that everything will work out.

It was agreed to keep a "sinking fund" of around £5000, amount needs to be agreed as Ann suggested £2000 but this was not thought to be on the low side.

Action: Mike and Douglas to work together to make sure Ann has all relevant outstanding documents. Gilly to arrange payment of £200 penalty.

Newsletter - Next edition will be published at beginning of February.

Community Centre update

Contractor has turned up to work on some items on snagging list - touching up painting in halls, joiner hopefully popping in next few days.

Other items that need to be looked at are

roofing on hopper
cage around edge of hopper
porch
heating for drop-in

Quotes given for these items were thought to be too high.

Action: Douglas J to get specifications/design from architect. Steve to work on alternate cheaper solutions for roofing and cage.

Action: Douglas J to order 2 noise reduction panels for yellow room

It was agreed that security codes should be changed twice a year - Christmas and Summer

Windfarm update - No further update

AGM

Agreed to defer until Spring 2014

AOB

GASC

After School Club has asked to use car park as a supervised play area.

Action: Jackie to contact Jo Dallas and ask GASC to provide a list of activities and associated risk assessments for activities GASC would like to carry out in and around CC

TV licence

There has been a change in legislation and we can now use the TV without a licence as long as we are using it for watching movies etc

Youth Group

Broadband account and outstanding rent for Youth Group to be sent again to Jane Hunter as this is still outstanding. **Action for Mike**

Gambling Licence

Action for Mike to ask Stirling Council to transfer the CC Licence to the Trust

Broadband

Gregor MacCallum came forward after article in Bugle to say he could help with setting up broadband in the CC.

Action: Douglas J to ask Gregor for exact costs and support plan for after set-up

Date of Next Trust Meeting - Thursday 30th January 8.00pm at the Community Centre.